

Employee Post-Travel Disclosure of Travel Expenses

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Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), AND
- ☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Florida Seaports Council

Private Sponsor(s) (list all): _____

Travel date(s): May 29 - May 30, 2019

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$70 for local roundtrip train from Ft. Lauderdale to Miami	\$124	\$83.91	0
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

Briefed on 2 Ports in Florida - their activities including their interaction w/ federal partners, along with the role Congress plays in FI commerce

6/6/19
(Date)

Lauren Reamy
(Printed name of traveler)

Lauren Reamy
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

6/6/19
(Date)

[Signature]
(Signature of Supervising Senator/Officer)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

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Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Lauren Reamy

Name of Traveler: _____

Senator Marco Rubio

Employing Office/Committee: _____

Florida Seaports Council (d.b.a. Florida Ports Council)

Private Sponsor(s) (list all): _____

May 29-30, 2019

Travel date(s): _____

Note: If you plan to extend the trip for any reason you must notify the Committee.

Fort Lauderdale, Florida (with a site visit in Miami, Florida)

Destination(s): _____

Explain how this trip is specifically connected to the traveler's official or representational duties:

As Sen. Rubio's Legislative Director, I advise the Senator on issues affecting Florida's numerous ports. For example, I advise Sen. Rubio on Appropriations Committee matters involving allocation of funding for our nation's ports, and policies impacting the ability of ports to conduct commerce. This trip will educate me about Port Everglades and Port Miami, which are two Florida ports undergoing significant expansions. Learning about these ports will better equip me to advise the Senator on matters and policies in my portfolio

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

5/6/2019
(Date)

Lauren Reamy
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, U.S. Senator Marco Rubio hereby authorize Lauren Reamy
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

5/6/2019
(Date)

McR
(Signature of Supervising Senator/Officer)

Reamy, Lauren (Rubio)

From: Mike Rubin <mike.rubin@flaports.org>
Sent: Tuesday, April 9, 2019 2:04 PM
To: Foltz, Jon (Rick Scott); Devin.Murphy@mail.house.gov; matt.blackwell@mail.house.gov; james.walsh@mail.house.gov; jenifer.bradley@mail.house.gov; margaret.franklin@mail.house.gov; walker.barrett@mail.house.gov; john.laufer@mail.house.gov; valentina.valenta@mail.house.gov; mike.nichola@mail.house.gov; aimee.collins-mandeville@mail.house.gov; steve.koncar@mail.house.gov; thomas.power@mail.house.gov; christopher.fisher@mail.house.gov; elizabeth.brown@mail.house.gov; gus.ashton@mail.house.gov; sean.brady@mail.house.gov; justin.tamayo@mail.house.gov; barry.smith@mail.house.gov; corey.schrodt@mail.house.gov; tom.carnes@mail.house.gov; ian.wolf@mail.house.gov; joshua.lipman@mail.house.gov; jean.roseme@mail.house.gov; chris.sweet@mail.house.gov; courtney.fogwell@mail.house.gov; carla.mcgarvey@mail.house.gov; tracie.pough@mail.house.gov; Reamy, Lauren (Rubio)
Cc: Doug Wheeler; Peg Buchan, Assistant to Port Everglades Director; Wiltshire, Glenn; danderton@broward.org; Juan.Kuryla@miamidade.gov; Basil Binns (Basil.binns@miamidade.gov); Owens, Debra D. (Seaport) (Debra.Owens@miamidade.gov)
Subject: Florida Ports Tours and Site Visits - May:29 - 30
Attachments: Draft Itinerary LD Port tour May 2019.doc

All: Thank you for those that have shown interest in attending a tour of activities on Florida seaports. I've attached a draft itinerary for your review.

We think two days of port tours – May 29th at Port Everglades, and May 30th at Port Miami would provide everyone with a good overview of cargo and cruise activity at our seaports. I've reached out to our federal partners at CBP, USCG and Army Corps and I expect an excellent opportunity to get a briefing on cargo and cruise screening operations, as well as a discussion on navigational harbor dredging needs.

In addition, we will be working with our Florida Pilots to allow for waterside tours, and potential boarding of vessels with those pilots should some of you chose to climb that ladder. We've also partnered with our cruise line partners, and there will be a Carnival vessel in Miami on May 30th that everyone can tour and eat lunch on before the vessel departs:

Please let me know if you can attend so we can begin the logistic and ethics committee form process of travel and hotels.

We look forward to seeing you all in Florida soon.

Mike

Michael Rubin
Vice President, Governmental Affairs
Florida Ports Council
Office: 850.222.8028
Cell: 850.443.0722
502 East Jefferson Street
Tallahassee, Florida 32301

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JAXPORT

April 10, 2019

Port Canaveral

Lauren A. Reamy
Legislative Director
Office of U.S. Senator Marco Rubio
284 Russell Senate Office Building
Washington, D.C. 20510

Port Everglades

Dear Ms. Reamy:

Port of Fernandina

Port of Fort Pierce

The Florida Seaports Council (dba the Florida Ports Council) is sponsoring a trip to visit two Florida seaports located in Ft. Lauderdale (Port Everglades) and Miami (Port Miami) on May 29th through May 30th. The Florida Seaports Council is offering to pay for airfare, lodging, meals, and other travel expenses associated with the trip. We cordially invite you to attend these port activity tours.

Port of Key West

Port Miami

As you know, Florida seaports are one of the state's greatest economic assets, positively affecting every region and every resident. Whether moving over a hundred million tons of cargo annually or millions of cruise passengers, Florida's seaports generate and support a vast array of commerce. These seaports are the gateway for shipment of goods into and out of Florida and link our state to vital international markets. Our seaports have a \$117.6 billion economic impact on the state and account for more than 900,000 direct and indirect jobs.

Port Manatee

Port of Palm Beach

These tours will allow congressional staff to observe the day-to-day activities on a seaport, and witness the operations and collaboration with federal agencies responsible for clearance of cargo and passengers at our nation's seaports. We also have scheduled discussion and review of current U.S. Army Corps projects at both of these seaports.

Port of Panama City

Port of Pensacola

I have attached the itinerary for this trip for your review. Please let me know if you can attend this informative trip.

Port of Port St. Joe

Sincerely,

Port St. Pete

A handwritten signature in black ink, appearing to read "Michael Rubin".

Port Tampa Bay

Michael Rubin
Vice President of Governmental Affairs
Florida Ports Council

TEL: 850.222.8028 | FAX: 850.222.7552

502 East Jefferson Street, Tallahassee, Florida 32301 | www.flaports.org



PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

-
1. Sponsor(s) of the trip (please list all sponsors): Florida Seaports Council (dba Florida Ports Council)
 2. Description of the trip: This trip will allow congressional staff to visit the Florida Ports of Port Everglades and Port Miami to learn about port cargo and cruise activity and operations. (see form addendum)
 3. Dates of travel: May 29 - May 30, 2019
 4. Place of travel: Ft. Lauderdale, Florida (with a site visit in Miami, Florida)
 5. Name and title of Senate invitees: Lauren Reamy, Legislative Director, Senator Rubio (see addendum)
 6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - [OR]**
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
 7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

[AND]

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
 8. I *certify* that:
 - ☒ The trip will not, in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - [AND]**
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. USE ONLY IF YOU CHECKED QUESTION 6(B)

I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

OR

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

OR

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. USE ONLY IF YOU CHECKED QUESTION 9(B)

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

- 12. Briefly describe the role of each sponsor in organizing and conducting the trip:**

The Florida Seaports Council is the sole entity that is organizing and conducting the trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The Florida Seaports Council is a 501(c)6 organization with a membership comprised solely of Florida's

local government seaports. We advocate on behalf of all Florida statutory seaports and administer a

statutory state seaport investment program contained in Chapter 311, Florida Statutes. (see addendum)

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

This is the first time the Florida Seaports Council has organized and sponsored a congressional triip.

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15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The educational activities performed by the Florida Seaports Council include the development and operation of a website (www.flaports.org) that contains information on Florida's local government seaports. The Council also develops an annual report (Seaport Mission Plan). (see addendum)

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$70 for local roundtrip train from Ft. Lauderdale to Miami	\$124.00	\$75.00	0
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip has been organized specifically with regard to congressional staff participation.

18. Reason for selecting the location of the event or trip

Port Everglades and Port Miami are located in Ft. Lauderdale and Miami

19. Name and location of hotel or other lodging facility:

Embassy Suites, 1100 SE 17th St., Ft. Lauderdale, Florida

20. Reason(s) for selecting hotel or other lodging facility:

Proximity to Port Everglades, and Brightline train station for site visit to Port Miami.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The lodging expenses are equal to the GSA rates of \$124.00 for Ft. Lauderdale, Florida for May 2019.

The meal expenses are less than the GSA rates for Ft. Lauderdale, Florida for May 2019

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Roundtrip business-class Brightline train from Ft. Lauderdale to Miami. In addition, Broward County and

Miami-Dade County will be providing government vehicles for ground tours (see addendum)

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor:

Name and Title: Michael L. Rubin, Vice President Governmental Affairs

Name of Organization: Florida Seaports Council (dba Florida Ports Council)

Address: 502 East Jefferson Street, Tallahassee, FL 32301

Telephone Number: 850-222-8028

Fax Number: 850-222-7552

E-mail Address: mike.rubin@flaports.org

Question 2 – This will include an overview of the interaction by port staff, tenants and U.S. Coast Guard and U.S. Customs and Border Protection on cargo and cruise passenger clearing operations.

Question 13 – The purpose of the trip is to educate congressional staff on the cargo and cruise operations as Florida Seaports, and how those operations are impacted by federal regulations and federal funding. This trip will provide congressional staff with a greater understanding of the movement of cargo and cruise passengers at U.S. port of calls, especially Florida seaports.

Question 22 – of Port Everglades and Port Miami respectively. The government vehicles used by Broward County and Miami-Dade County for the tour are used by the counties on similar tours given to the public, local stakeholders, and elected officials. The U.S. Coast Guard will be providing a government vessel for the waterside tour of Port Everglades and respective navigational waters. The Embassy Suites will be providing complimentary shuttle service from the Ft. Lauderdale Airport to the Embassy Suites at 1100 S.E 17th. Street, Ft. Lauderdale, Florida; and to the Brightline train station at 101 NW 2nd Ave, Fort Lauderdale, Florida.

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Wednesday, May 29, 2019

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United States Senate

SELECT COMMITTEE ON ETHICS

May 16, 2019

Lauren Reamy
Office of Senator Marco Rubio
United States Senate
Washington, DC 20510

Dear Ms. Reamy:

This responds to your recent correspondence concerning an invitation you received to travel on a fact-finding trip to Fort Lauderdale, Florida, on May 29-30, 2019, sponsored by the Florida Seaports Council, doing business as the Florida Ports Council (FPC).¹ FPC certified to the Select Committee on Ethics (the Committee) that it will pay the *necessary expenses*² related to the travel and that it is neither a lobbyist, nor lobbying firm, nor an agent of a foreign principal, and it is not otherwise acting as a representative or agent of a foreign government. FPC has also certified that it does not retain or employ a registered lobbyist or agent of a foreign principal and that no registered lobbyist or agent of a foreign principal will accompany you at *any point throughout your trip*.³

Based on information and materials available to the Committee, and consistent with the guidance contained in this letter regarding extending your trip for a personal purpose, and assuming the **actual** travel and travel-related expenses conform to the information and materials you provided, it appears that the proposed payment or reimbursement of necessary expenses for this trip **may be accepted** under relevant Senate Rules and the Committee's *Regulations and Guidelines for Privately-Sponsored Travel*, so long as at the time of the payment or reimbursement, FPC is neither a registered lobbyist nor lobbying firm under the Lobbying Disclosure Act of 1995, nor an agent of a foreign principal under the Foreign Agents Registration Act (and is not otherwise acting as a representative or agent of a foreign government), and provided the travel and all required documents are disclosed to the Secretary of the Senate in accordance with the provisions of Senate Rules 34 and 35.

¹ Based on the information you submitted, the Committee understands that, for a personal purpose, you intend to extend your trip for less than five days before the start and less than two days after the conclusion of the officially related events. Because your proposed extension is on both ends of the trip and is longer than the sponsored trip itself, you must personally pay the full cost of your transportation to and from Florida, as well as any other additional expenses incurred as a result of extending your trip.

² The term “necessary expenses” has a specific definition. See *Select Committee on Ethics’ Regulations and Guidelines for Privately-Sponsored Travel – Glossary of Terms* at 8.

³ The term “any point throughout your trip” has a specific definition. See *id.* at 2.

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Under Senate Rule 35, Senate staff must receive advance authorization signed by the Member or officer under whose direct supervision the individual works in order to accept payment or reimbursement for necessary expenses related to fact-finding travel. Further, such authorization and expenses must be disclosed to the Secretary of the Senate by filing the completed *Employee Pre-Travel Authorization* and the *Employee Post-Travel Disclosure of Travel Expenses* (Form RE-1 and Form RE-2), along with a copy of the *Private Sponsor Travel Certification Form*, and all relevant attachments (e.g., the private sponsor's invitation and itinerary) **within 30 days of the conclusion of Privately-Sponsored Travel.**⁴

Finally, Senate Rule 34 requires a reporting individual,⁵ on his or her Financial Disclosure Report, to make an annual disclosure of the receipt of payments or reimbursements under Senate Rule 35 from a private sponsor for officially-related travel expenses where, in the aggregate, travel expenses exceed \$390 from that sponsor during a calendar year. However, if a Member, officer, or employee properly reports the receipt of necessary expenses for such travel to the Secretary of the Senate within 30 days of the travel, as discussed above, the travel expenses need not be disclosed a second time on their Financial Disclosure Report.

I hope you find this information helpful. If you have any additional questions, please do not hesitate to contact the Committee.

Sincerely,



Deborah Sue Mayer
Chief Counsel and Staff Director

Enclosure: Travel Checklist

⁴ Trip extensions for any purpose do not extend this deadline.

⁵ A reporting individual is someone whose salary equals or exceeds 120% of the basic rate of pay for GS-15 (\$127,914 for CY 2019) or is a political fund designee and is required to file Financial Disclosure Reports.